#### **PRIVACY POLICY**

### PRIVACY OF THE WEBSITE WWW.ARCHISPACE.ORG

On this website, data relating to identified or identifiable natural persons may be processed.

Pursuant to Article 13 of the European General Data Protection Regulation (EU Regulation 2016/679), the following information is provided.

By continuing to navigate and by adhering to the service proposals contained in the various parts of the site, general information on processing and specific information related to processing for different and specific purposes is acquired, and the user explicitly consents to the related processing. The consent is only valid if it comes from a person of legal age or a minor who is 14 years of age or older (Article 8, paragraphs 1 and 2 of the GDPR, and Parliamentary Act No. 22 with draft legislative decree containing provisions for the adaptation of national legislation to the provisions of EU Regulation 2016/679, or the issuing of the adaptation decree under Law 163/2017).

#### DATA CONTROLLER

ARCHISPACE based in Via Antonio Lo Feudo, 1 65129 Pescara, Italy- E-mail: info@archispace.org

#### TYPES OF DATA PROCESSED

### Navigation data

These are personal data acquired by information systems that cannot be transmitted over the Internet; they are information that is not collected to be associated with identified interested parties but which may allow users to be identified.

For example, IP addresses or domain names of computers or other devices used by users who connect to the site, URI (Uniform Resource Identifier) addresses of the resources requested, the time of the request, the method used to submit the request to the server, the size of the file obtained in response, the numerical code indicating the status of the response given by the server and other parameters relating to the user's operating system and computer environment.

These data are used for the sole purpose of obtaining anonymous statistical information on the use of the site and to check its correct functioning and are deleted immediately after processing.

# PURPOSE OF PROCESSING AND OPTIONAL NATURE OF PROVIDING DATA

The user is free to provide his/her personal data through the use of specific forms or modules present on the site to request the sending of the newsletter, information material or other communications and, for the purposes indicated in the relative and specific information. Failure to provide them may make it impossible to obtain what has been requested.

### PROCESSING METHODS

Our company will manage and archive the personal data collected through the use of the site and its various functions that can be activated at the user's request, using appropriate tools, for the time strictly necessary

to achieve the purposes for which they were collected or voluntarily communicated by the user. Specific security measures, as provided for by art. 32 of Regulation (EU) 2016/679, are observed to prevent the loss of data, unlawful or incorrect use and unauthorised access.

The data is handled only by personnel authorised by the data controller; if necessary, personal data may be handled by the personnel of the company/consultant who handles the technical maintenance of the site, appointed as external data processor pursuant to Article 28 of Regulation 679.

The categories of data in the contact forms may also be communicated to third parties in order to meet any requests made by the user of the site.

In no case will the data be disseminated.

### RIGHTS OF THE INTERESTED PARTIES

The subjects whose personal data is processed are guaranteed all the rights referred to in Articles 15, 16, 17, 18, 20, 21, 22 of Regulation 679 (access with confirmation of the existence or otherwise of the processing of their data; rectification, cancellation and restriction of processing when applicable).

The user concerned has the right to object in any case, for legitimate reasons, to their processing.

Requests should be addressed

- by e-mail, to the address: info@archispace.org

#### **COOKIE POLICY**

#### What are cookies

The ArchiSpace website uses cookies to make its services simple and efficient for visitors. Users accessing the site will see minimal amounts of information placed on the devices they are using, in small text files called "cookies" stored in directories used by the user's web browser. There are different types of cookies.

## 1) Technical cookies

These are navigation or session cookies, functionality cookies and analytical cookies, created and used by the site operator.

# 2) Navigation or session cookies

These are intended to ensure normal navigation and use of the website and are designed to make it functional and optimise navigation within the site.

# 3) Functionality cookies

These are necessary to provide services explicitly requested by the user.

### 4) Analytical cookies

These are used and created exclusively by the site manager to collect information, in aggregate and anonymous form, on the number of users and how users visit the site.

# 5) Cookies for integrating third-party software products and functions

These are sent by third party domains and by partner sites that offer their functions between the pages of the site; they integrate functions developed by third parties within the pages of the site to share the contents of the site or for the use of third-party software services.

The user can oppose the registration of cookies on his device by configuring the browser used for navigation; if he uses the site without changing the browser settings, he authorizes to receive all the cookies used by the site and enjoy all the features.

## Data provided voluntarily by the user

The optional sending of electronic mail to the addresses indicated on this site entails the subsequent acquisition of the sender's address and any other personal data included in the message. Specific summarised information is also provided or displayed in the sections of the site set up for particular services on request and subject, where appropriate, to the consent of the interested party.